

Hull Board of Selectmen

Minutes

September 4, 2012

The meeting of the Hull Board of Selectmen was called to order at 7:30 p.m. on Tuesday evening, September 4, 2012 at the Hull Municipal Building, 253 Atlantic Avenue, Hull, Massachusetts.

Present: John D. Reilly, Jr., Chairman, Domenico Sestito, Vice-Chair, Kevin Richardson, Clerk, Dr. Christopher Olivieri, and, John C. Brannan, Members. Also present were: Philip E. Lemnios, Town Manager, James Lampke, Town Counsel and Karen Morgan, Recording Secretary.

MINUTES

Motion - Olivieri To approve the minutes of April 3, 2012, April 24, 2012, May 1, 2012, May 29, 2012, June 12, 2012, June 16, 2012, and July 24, 2012.

Second - Sestito

Vote - Unanimous in favor

APPOINTMENTS

7:30 p.m. – Girl Scout Troup 4844 – re: Silver Award

Cara O’Keefe, Danielle Hooper and Sinead McDonagh of Girl Scout Troup 4844 are currently working on their Silver Award. They would like to help the community’s environment by raising awareness of water pollution due to liter in the storm drains. Their plan would be to make stencils that state “No Dumping, Leads to Ocean” and spray paint them near select drains in town. Their deadline is September 19, 2012.

Lemnios said that he will speak to the Public Works Director and identify where the first level drains are located as they are the ones that closest to the oceans. Also to have the poster board that the Troup presented be displayed at *Riddles* to show the positive work being conducted.

Motion - Olivieri: Approve the awareness of water pollution by using stencils near the storm drains.

Second - Sestito

Vote - Unanimous in favor

Concluded: 7:40 p.m.

7:45 p.m. – Policies and Procedures

Reilly arrives at 7:55 p.m.

Olivieri spoke of having an open communication with the Board with the various suggestions and additions for the policies and procedures and making sure that there is no violation of state laws.

Brannan spoke of his suggested amendments to the BOS as stated in the following text:

Section 1)

- 1) 1C. The BOS shall schedule a date in January of each year and hold the annual State of the Town address by the Town Manager with participation by the Chairman of the Board of Selectman
- 2) 1C. The BOS shall annually review and appoint in a timely manner (within 30 days of expiry) all members of Boards and Commissions whose terms have expired and are assigned by BOS to represent the Town's interests. i.e. Zoning, Planning, etc.
- 3) 1E. The BOS shall hold an Executive Session meeting to discuss any new appointee(s) to the Advisory Board prior to the chairman casting his vote. Chairman retains the right to decide the final candidate.

Section 5) Minutes of Meetings

- 1) 5C – Written minutes shall be provided for review and approval by the board within 30 days of the meeting date.

Section 12) Amendments to Policies and Procedures

- 1) 12C - The following suggested policy amendments shall be developed, thoroughly reviewed and voted upon by the Board of Selectmen in a timely manner in order for all town departments that will be impacted by said policies to have sufficient time to review and analyze the vote prior to Town Meeting:
 - a. The BOS shall develop Policy Guidelines to secure the long-term viability of the Stabilization Fund
 - i. To include principles, policies and funds dispersal
 - ii. Establish Min/Max policy for Stabilization fund to insure long term ability to pay off School building debt within the guidelines of the debt agreements

- iii. All un-used budget funds per year from both Town and School to be immediately diverted to the Stabilization fund prior to any un-budgeted year end misc. expenses until such time as the school debt has been fully paid off,
- b. The BOS shall perform a line item review and vote of support or non-support of the proposed budget for the upcoming fiscal year(s),
- c. The BOS shall perform a line by line review and vote of support or non-support of all Articles being proposed for the annual Town Meeting(s),
- d. The BOS shall schedule and hold semi-annual departmental reviews with the following Town departments:
 - i. Sewer Board
 - ii. Light Board
 - iii. Tax Collector
 - iv. Town Accountant
 - v. Assessor
 - vi. DPW
 - vii. Police Dept.
 - viii. Fire Dept.
 - ix. Board of Health
 - x. Building Dept.
 - xi. Harbor Master
- e. The BOS shall schedule and hold semi-annual meetings with the following Boards and Commissions in Town:
 - i. HRA (when available)
 - ii. DCR (when available)
 - iii. Zoning board
 - iv. Planning Board
 - v. Beach Management

- vi. ConCom
 - vii. Parks & Rec
 - viii. Parking Committee
 - ix. Capital Planning committee
 - x. Architectural & Historical Committee
 - xi. Design Review
 - xii. Roads and Traffic committee (TBD)
 - xiii. Ft. Revere committee (TBD)
 - xiv. Railroad Bed Study Committee (TBD)
- f. The BOS shall schedule and hold at a minimum one meeting per year with the top 10 major landholders in the Town of Hull – long term directional topics
 - g. The BOS shall schedule and hold at a minimum one meeting per year with the management of the Hull Yacht Club, the Saltwater Club and Steamboat Wharf
 - h. The BOS shall schedule and hold at a minimum one meeting per year with all lease holders of Town Property
 - i. The BOS shall schedule and hold at a minimum one meeting per year with the Hull Chamber of commerce

Referring to 1C, Lemnios asked Brannan if February instead of January as a good time to schedule the State of the Town address because of the budget preparation that goes till the end of January. Brannan agreed as he remembered it was sometime in the month of February last year.

Lampke suggested that the wording should read "shall endeavor." Also, with any meeting, there needs to be at least a 48 hour notice.

Brannan said that these suggestions are just a goal orientation about having the Board do over a period of years.

Referring to 1C, Sestito suggested that the term "timely manner" be crossed out and 30 days is unreasonable. Brannan said that it suggests that the annual review be moved up the calendar. After 30 days if there is no one interested, then the Board appoints who is there and who wants to be on the Board.

Richardson suggested that the Board set a date to list all the openings for an available Board. If it was advertised, if a member does not show up at any of the meetings, the Board can replace them if need be. Reilly said that the Board needs to meet people first for interviews before selecting someone to be appointed. Right now the Board advertises three or four times a year. Brannan said that the Board needs to make their time more efficient.

Referring to Section 12, part B, Reilly suggested that the line "line item review" should be stricken-out and read "shall be currently reviewed of the Town Manager's budget".

Referring to Section 12, part E, Lemnios suggested to say schedule annually, not semi-annually to schedule meetings.

Reilly said that the Board will be meeting again to discuss the various suggestions and ideas in a future meeting to block a ½ hour to discuss these. We have to take these ideas and have Town Manager and Town Counsel review each of these and make sure they meet the guidelines.

Motion - Reilly: To take these suggestions under review and take these ideas and have Town Manager and Town Counsel review each of these and make sure they meet the guidelines.

Second - Brannan

Vote - Unanimous in favor

Concluded: 8:45 p.m.

Town Manager

Updates

Capital Planning - Lemnios spoke of the last Capital Planning meeting taken place on August 28, 2012 in which all members were in attendance. The Committee is working on what their overall goals and objections will be and another meeting is scheduled for Tuesday, September 25, 2012 at 7:30 p.m. The Committee will continue its process with getting itself established, examining whether it will use a sub-committee structure to address the variety of types of capital planning projects that will be part of the overall plan (*i.e.*, Infrastructure, rolling stock).

Aquarian – Edgewater Road Water Pipe Replacement - Lemnios spoke about the Aquarian representatives meeting with residents of the Edgewater Road area, as there is stretch of Edgewater Road where the pipe failed five or six times a year and residents had flooding in their basements. They will be discussing a replacement project for that pipe. The good news is that John Walsh envisions moving this project forward quickly. Aquarian is going through the process of refinancing the debt associated with the treatment of plant, the savings will be \$800,000 and the savings will be given back to that rate payers resulting in a 70% reduction rates before December. The Hingham Water Committee is

meeting on a regular basis. They have an updated website detailing all the work performed and an analysis of acquiring Aquarian.

Pemberton Float – Lemnios spoke that the sounding process of the float is completed and they are reviewing the condition of the haul where there is an extensive plate that needs to be replaced. We are working with the Commonwealth of MA to reconfigure the grant to cover those additional costs of \$160,000 on top of the original price to get a plate put back and re-plate the areas that are damaged. There is a lesser option that is to not re-plating, but the longevity is much shorter. Robert Fultz has been working very thoroughly on this matter. The temporary float from the State is supposed to be ready to go in the next few weeks.

New Business

Lemnios wanted to thank all the departments who worked hard this summer with Public Works. We had a very successful summer season.

Lemnios read from a press release regarding the emergency dispatch center. On Wednesday, August 29th at 8:18 a.m. the South Shore Regional Emergency Communications Center received several 911 calls reporting that an adult male had been electrocuted in the town of Hingham. The dispatch center had also received two other emergency calls at the same time, and were able to handle each one with proper attention. A life was saved, a lost child was found and medical emergency responded to all and it was all in a course of a day's work for the dispatchers.

Brannan announced that on October 1, 2012 at 6:30 p.m. there will be a Parking Committee Meeting here, meeting with major vendors from the parking pay stations. It's an open meeting if people are interested in attending.

Reilly would like to thank the Hull police and the sponsors for the summer bands that took place during the summer. Scheduling for next year's concerts will be taken place soon.

Richardson announced that Endless Summer will take place on September 15, 2012 at noon time.

Motion - Reilly makes to motion to go forward to executive session. To discuss strategy with respect to litigation, that an open meeting may have a detrimental effect on the litigating position of the body, to comply with, or act under the authority of the Attorney-Client privilege, to consult with legal counsel and obtain legal advice pursuant to the Attorney-Client privilege. We will not be reconvening into open session.

Lampke stated that the Chair has to make the declaration regarding the open session. This can be after the vote.

Second – Olivieri

Roll Call Vote: Aye, Sestito, Aye, Reilly, Aye, Richardson, Aye, Brannan, Aye, Olivieri.

Reilly declared that an open meeting may have a detrimental effect on the litigating position of the body.

Richardson announced that the next Selectmen meeting will take place on September 18, 2012 at 7:30 p.m.

A.) To discuss issues pertaining to the Teacher's Insurance Claim.

The Board moved into executive session at 9:16 p.m. and thereafter adjourned.

Respectfully submitted

Karen Morgan

Karen Morgan, Recording Secretary

Approve:
